

**GEORGIA STATE BOARD OF REGISTRATION
FOR FORESTERS
Board Meeting: May 7, 2008**

A meeting of the Georgia State Board of Registration for Foresters was held on Wednesday, May 7, 2008, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

The following Board members were present:

W. Dale Greene, Chairman and Forester
John Britt, Vice Chairman and Forester
Anna Thomaston, Consumer Member
James F. Allen, Forester
John W. Mixon, Forester
Glen Warnock, Forester

Others present:

Darren Mickler, Executive Director
Ruth Reece, Applications Specialist
Marie S. Urquhart, Board Secretary
Janet Jackson, Board Attorney
Craig Fluck, Examinations Unit
Lynn Eason, Investigative Unit
Meredith Kendall, Legal Services

Chairman Greene established a quorum was present at 9:35 a.m. and called the meeting to order.

Mr. Mixon made a motion to **approve** the minutes of the February 13, 2007 Board meeting. Mr. Warnock seconded the motion. The motion carried unanimously.

Mr. Allen made a motion to enter into **Executive Session** in accordance with O.C.G.A.43-1-2(k) and 43-1-19(h) to deliberate on applications and investigative matters and to receive an investigative report. Ms. Thomaston seconded the motion. Voting in favor of the motion were those members present who included Board Members Allen, Britt, Greene, Mixon, Thomaston, and Warnock. The Board concluded **Executive Session** in order to vote on these matters and to continue with the public session.

Applications:

The Board reviewed the list of applicants licensed since the last review. Mr. Warnock made a motion to **approve** the following for reinstatement. Mr. Allen seconded the motion. The motion carried unanimously.

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License No.	Name	Date	Method
RF002832	John Cullen Wood	03/04/08	Examination
RF002833	Sam Brocato	03/25/08	Examination

Applications were presented for the Board's review. Mr. Mixon made a motion to **approve** the following applications for examination and licensure that met certification requirements. Mr. Warnock seconded the motion. The motion carried unanimously.

The following applicant was **approved** to take the Examination:

Charles Talmadge Bennett

The following applicants were **approved** for Licensure by Examination:

RF002834 Jacob Glenn Paschal
RF002835 Jon Daniel Balkcom
RF002836 Wesley Thomas Fincher

Written Correspondence – Renewal:

Teresa Haythorn: After reviewing correspondence requesting acceptance of CFE requirements as submitted for renewal year ending December 31, 2007, Mr. Allen made a motion to **approve** the request. The hours accepted for renewal cannot be carried over for renewal year ending December 31, 2009. Mr. Warnock seconded the motion. The motion carried unanimously.

David Torbert: After reviewing correspondence requesting acceptance of CFE requirements as submitted for renewal year ending December 31, 2007, Mr. Allen made a motion to **approve** the request. The hours accepted for renewal cannot be carried over for renewal year ending December 31, 2009. Mr. Warnock seconded the motion. The motion carried unanimously.

Renewal - Continuing Education Audits:

The Board reviewed the list of licensees who submitted continuing education audits and were previously approved by the Audit Committee. Mr. Allen made the motion to ratify the list. Ms. Thomaston seconded the motion. The motion carried unanimously.

The Board reviewed a continuing education audit file. Mr. Warnock made a motion to **approve** the audit as reviewed and process the renewal. Ms. Thomaston seconded the motion. The motion carried unanimously.

Renewals:

James A. Kellam, III: After reviewing correspondence requesting acceptance of CFE requirements as submitted, and an extension to complete CFE requirements for renewal year ending December 31, 2007, Mr. Warnock made a motion to **approve** the request to accept the

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hours as submitted for renewal year ending December 31, 2007; and to **approve** the request for an extension to complete the CFE requirements. The hours accepted for renewal cannot be carried over for renewal year ending December 31, 2009. Mr. Britt seconded the motion. The motion carried unanimously.

Legal Services' Report:

Legal Services updated the Board on the following case:

FOR060046: After hearing a report from Legal Services, Mr. Warnock made a motion to refer the case back to Legal Services for further contact with respondent on providing the Board with a letter of agreement. Ms. Thomaston seconded the motion. The motion carried unanimously.

Investigative Unit's Report:

The Investigative Unit updated the Board on the following cases:

FOR060046: After hearing a report from the Investigative Unit, Mr. Allen made a motion to refer the case to the Attorney General's office for disciplinary action regarding unlicensed practice. Mr. Warnock seconded the motion. The motion carried unanimously.

FOR080007: The Board voted to close the case.

Examinations Unit's Report:

The Board heard a report from the Examinations Unit relating to a practice analogy for the examination and information relating to a workshop held last quarter. Mr. Fluck discussed granting CFE credit of three hours in Category 5 to the workshop participants. Mr. Fluck will forward the request and list of participants to the Board for approval at the next meeting.

The Board heard reports from the following staff members:

The Board Attorney updated the Board with a status activity report.

The Executive Director updated the Board on the following item:

- Investigations

Correspondence:

Dale Greene: The Board reviewed correspondence regarding continuing education.

John Britt: The Board reviewed correspondence regarding proposed revisions to continuing education rules.

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The Board reviewed other correspondence and information that did not require a vote or action.

Policy:

Mr. Warnock made a motion to **approve** the following policy. Mr. Mixon seconded the motion. The motion carried unanimously.

It is the policy of the Georgia State Board of Registration for Foresters to accept all Voluntary Cease and Desist Orders upon receipt in the Board office and authorize the chairperson or his or her designee to execute the Order and to authorize the Orders to be docketed and served. It is the intent of the Board that the Orders will be in effect upon docketing. The Georgia State Board of Registration for Foresters will ratify the docketed Cease and Desist Orders at its next meeting after the date of docketing and include a list of the approved orders in the Board minutes.

ASBORF:

The Board selected Mr. Britt and Mr. Greene as delegates to attend the 2008 ASBORF 15th Annual Meeting in Asheville, North Carolina on June 12-13, 2008.

Other Business

There was no further business and the meeting was adjourned at 11:30 a.m.

Marie S. Urquhart
Recorded by Board Secretary

Deborah Beard
Reviewed by Executive Director

John Britt
Vice Chairman

These minutes were approved on August 20, 2008

These minutes were signed on August 20, 2008

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Attachment

STATE OF GEORGIA

COUNTY OF **BIBB**

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now **W. DALE GREENE**, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the **GEORGIA STATE BOARD OF REGISTRATION FOR FORESTERS.**
2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On **May 7, 2008** this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

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4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

W. Dale Greene
PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 7th day of May, 2008

Marie S. Urquhart
Notary Public